

Cabinet

**Date & time**

Tuesday, 28 May
2013 at 2.00 pm

Place

Ashcombe Suite,
County Hall, Kingston
upon Thames, Surrey
KT1 2DN

Contact

Anne Gowing or James
Stanton
Room 122, County Hall
Tel 020 8541 9938 or 020
8541 9068

Chief Executive

David McNulty

anne.gowing@surreycc.gov.uk or
james.stanton@surreycc.gov.uk

Membership: To be confirmed following the County Council AGM.

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9068, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 9698, fax 020 8541 9009, or email anne.gowing@surreycc.gov.uk or james.stanton@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Anne Gowing or James Stanton on 020 8541 9938 or 020 8541 9068.

***Note:** This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting

1 APOLOGIES FOR ABSENCE

2 MINUTES OF PREVIOUS MEETING: 23 APRIL 2013

The minutes will be available in the meeting room half an hour before the start of the meeting.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 PROCEDURAL MATTERS

4a Members' Questions

- (i) The deadline for Member's questions is 12pm four working days before the meeting (*22 May 2013*).

4b Public Questions

The deadline for public questions is seven days before the meeting (*21 May 2013*).

4c Petitions

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

4d Representations received on reports to be considered in private

To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.

5 YEAR END FINANCIAL BUDGET OUTTURN 2012/13

To note the revenue and capital budget outturn for 2012/13 financial year. **The annexes to this report will be circulated separately prior to the Cabinet meeting** and will present the final revenue and capital budget

(Pages 1
- 4)

outturn for the 2012/13 financial year. This is based upon the final accounts at the end of March 2013. The report will also request approval for any further capital carry forwards and revenue reserve transfers, where appropriate.

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

6 SCHOOL EXPANSION AT ST MARTIN'S INFANT AND JUNIOR SCHOOLS, EPSOM

(Pages 5 - 8)

There is significant demand for new schools places within Surrey and for improvement of existing accommodation, which Surrey County Councils five year 2013-18 Medium Term Financial Plan significantly addresses.

St Martin's Infant and Junior Schools in Epsom have been identified as requiring expansion.

Approval is sought for the individual business case for expansion and creation of additional places and facilities at the school to meet the demand.

Confidential information for this report is in the Part 2 annexe (item 11)

[The decisions on this item can be called in by either the Council Overview and Scrutiny Committee or the Children and Education Select Committee]

7 CONTRACT AWARD FOR SCHOOLS CLEANING SERVICES

(Pages 9 - 14)

The current contract for providing Schools Cleaning Services expires on 31 July 2013. It is therefore necessary to award a new contract, following a procurement activity, to the recommended suppliers described in Part 2 Annex (item 12) to provide Schools Cleaning Services starting on 1 August 2013.

Due to the commercial sensitivity involved in the contract award process, the names and financial details of the recommended suppliers have been circulated as a Part 2 Annex.

[The decisions on this item can be called in by the Council Overview and Scrutiny Committee]

8 HIGHWAYS LOCALISM LEGAL AGREEMENT

(Pages 15 - 26)

Surrey County Council is working with parish and town councils and other local organisations to explore and establish, where feasible, appropriate locally-managed highways service delivery.

A Grant Funding Agreement (GFA) will be entered into, where proposals from parish councils and other local organisations will require them carrying out minor highways tasks on behalf of Surrey County Council.

This paper introduces a revised GFA, drafted by Surrey County Council

Legal Services with representatives from Surrey Association of Local Councils (SALC), which alters the focus from the 'delegating of responsibility' under S19 of the Local Government Act 2000 to a GFA. This revised approach will enable the Highways Localism initiative to proceed positively with a wider number of partners and organisations in Surrey and see the delivery of responsive minor highway works at a local level.

[The decisions on this item can be called in by the Environment and Transport Select Committee]

9 LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS TAKEN SINCE LAST CABINET MEETING (Pages 27 - 28)

To note any delegated decisions taken by the Leader, Deputy Leader and Cabinet Members since the last meeting of the Cabinet.

10 EXCLUSION OF THE PUBLIC

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

PART TWO - IN PRIVATE

11 ST MARTIN'S INFANT AND JUNIOR SCHOOL, EPSOM - EXPANSION BY ONE FORM OF ENTRY FROM SEPTEMBER 2014 (Pages 29 - 34)

To approve the provision of an additional permanent one form of entry increase at St Martin's Infant and Junior Schools to three forms of entry to meet basic need requirements for primary places in the Epsom area.

The number of primary school places in Epsom is increasing and there are insufficient primary school places to meet this demand an increase in primary provision is therefore needed.

St Martin's Infant and Junior Schools share a campus and are the schools best placed to grow to meet this increased demand. This expansion of St Martin's Infant and Junior Schools is required for September 2014 to meet the growing requirement for places.

Exempt: Not for publication under paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decisions on the following items can be called in either by the Council Overview and Scrutiny Committee or the Children and Education Select Committee]

12 CONTRACT AWARD FOR SCHOOLS CLEANING SERVICES

(Pages
35 - 40)

The information contained in this Annex relates to item 7 and may not be published or circulated beyond this report and will remain sensitive for the length of the Contracts.

Exempt: Not for publication under paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decisions on the following items can be called in either by the Council Overview and Scrutiny Committee or the Children and Education Select Committee]

13 PUBLICITY FOR PART 2 ITEMS

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

David McNulty
Chief Executive
Friday, 17 May 2013

QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within the Cabinet's terms of reference, in line with the procedures set out in the Council's Constitution.

Please note:

1. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
2. Questions will be taken in the order in which they are received.
3. Questions will be asked and answered without discussion. The Leader, Deputy Leader or Cabinet Member may decline to answer a question, provide a written reply or nominate another Member to answer the question.
4. Following the initial reply, one supplementary question may be asked by the questioner. The Leader, Deputy Leader or Cabinet Member may decline to answer a supplementary question.

MOBILE TECHNOLOGY – ACCEPTABLE USE

All mobile devices (mobile phones, BlackBerries, etc) should be switched off or placed in silent mode during the meeting to prevent interruptions and interference with the PA and Induction Loop systems.

Those attending for the purpose of reporting on the meeting may use mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. This is subject to no interruptions, distractions or interference with the PA and Induction Loop systems being caused. The Chairman may ask for mobile devices to be switched off in these circumstances.

Thank you for your co-operation